

**St. Thomas College, Bhilai**  
*Affiliated to Hemchand Yadav Vishwavidyalaya,  
Durg, Chhattisgarh*

## **Criterion – 4**

### **4.4.2: Systems and Procedures for Maintaining and Utilizing Physical Academic and Support Facilities – Laboratory, Library, Sports Complex, Computers, Classrooms Etc.**

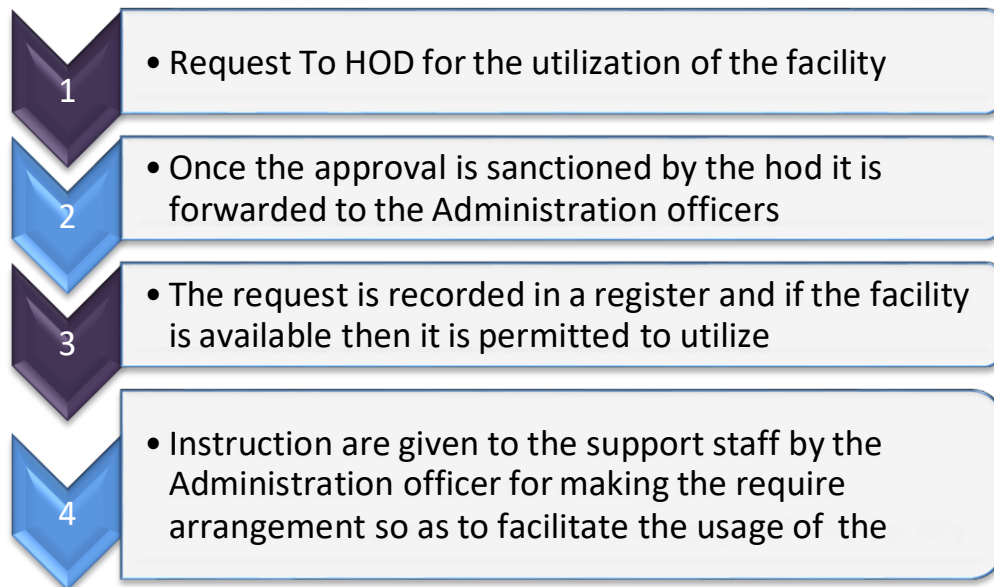


Submitted to National Assessment and Accreditation Council

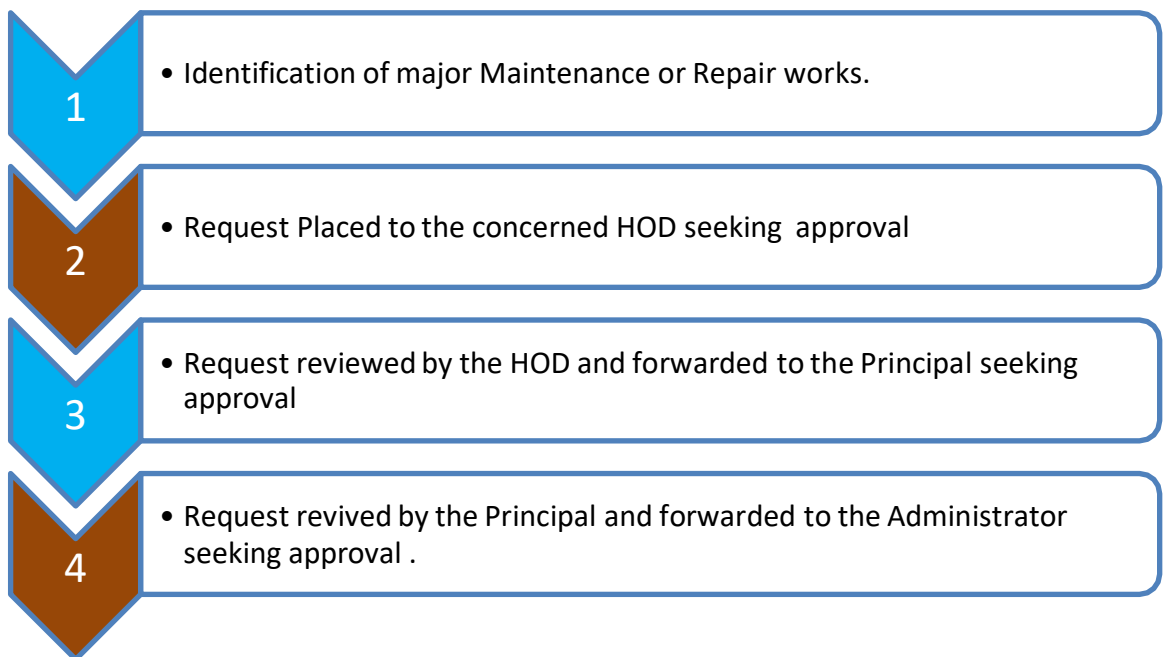
2022-23

- **Additional Information**

### Procedure for utilization of Physical facilities



## Procedure for Major Maintenance Works



## Procedure for Repairs & Maintenance

### STEP 1

- As and when it is Identify that any Infrastructure / assets / equipment requires repair/ maintenance, a request is recorded in the register specified , maintained by the administration office

### STEP - 2

- The same register is regularly checked by the In - house maintenance staff to attend to any repair/ maintenance work such as civil , electrical , plumbing , ITetc



**System  
Maintenance**



**Garden maintenance**



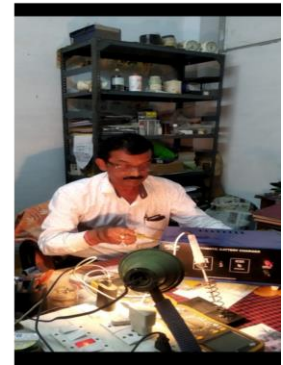
**Biotechnology lab  
Maintenance**

**In House Maintenance**

**Wi-Fi Maintenance**

**Janitor**

**Electronic Lab  
Maintenance**



# AUDITED STATEMENT 2022-23

## RUNNING REPAIRS & MAINTENANCE

SL NO.	PARTICULARS	Schedule -12 AMOUNT(Rs.)
1	Air conditioner	11,950.00
2	Aquaguard	2,220.00
3	Building	6,10,620.00
4	Computer	1,63,945.00
5	Electrical	93,949.00
6	Furniture	38,080.00
7	Fire Fighting	5,700.00
8	General	7,73,195.00
9	Generator	35,258.00
10	House Keeping	15,579.00
11	Website Internet & Software	7,38,031.10
12	Laboratory	8,26,143.00
13	Library	3,990.00
14	Photocopy Machine	10,350.00
15	Play Ground/Road	10,22,785.00
16	Vehicle	51,749.00
17	Insurance & Tax	8,681.00
18	CCTV Camera	23,507.00
	<b>TOTAL</b>	<b>44,35,732.10</b>

## UNIVERSITY EXPENSES

SL NO.	PARTICULARS	Schedule -13 AMOUNT(Rs.)
1	Affiliation Fees	2,82,500.00
2	Enrolment & Migration Fee	1,050.00
3	University Expenses	4,92,680.00
4	University Fee	1,22,050.00
	<b>TOTAL</b>	<b>8,98,280.00</b>





**QUALITY CONSTRUCTION**

9/3, NEHRU NAGAR WEST, WARD NO.02, MOTILAL

NEHRU NAGAR, BHILAI, Durg, Chhattisgarh, 490020

Mobile no 98933-10051

Gmail:-kumarjas22@gmail.com

**TAX INVOICE**

Invoice No.

Date: 19.12.2022

Reverse Charge (Y/N):

State: CHHATTISGARH

State Code : 22

To

Name:

St. Thomas College

Address:

Ruabandha Sector ,Bhilai

S.N	Product Description	No.	Length(M)	width(m)	depth(m)	Tentitive Qty	unit	Rate	Amount	Taxable Value
0										
1	CLEANING					2733	SQM	18.00	49194.00	
2	PRIME COAT					2733	SQM	45	122985.00	
3	BC					131.895	TONNE	4955	653540.00	
4	BM					8.96	TONNE	3200	28672.00	
									854391.00	

BASIC VALUE

854391.00

Total Amount before Tax

Add: CGST- 9%

76895.00

Add: SGST- 9%

76895.00

Grand Total

1008181.00

Bank A/C No.:62510200000469

IFSC :BARB0VJBHIL

Branch : Motilal nehru nagar bhilai

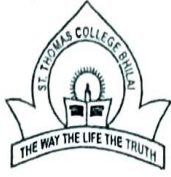
Bank name : bank of baroda

FOR : QUALITY CONSTRUCTION

Authorized Signatory

Computer Generated Invoice

M-178  
27/12/22



# ST. THOMAS COLLEGE

RUABANDHA, BHILAI – 490 006, DURG (DIST.) CHHATTISGARH  
(A Post Graduate College, Affiliated to Hemchand Yadav Vishwavidyalaya, Durg)

**NAAC Reaccredited With A Grade**

email ID : stthomascollege\_bhilai@rediffmail.com 0788-2275970, 2961770 Website : www.stthomascollegebhilai.in

STC/Work Order/2023/ 1473

04.09.2023



प्रति

पोषण लाल गुप्ता  
मकान नं.125/जी  
गोंधी चौक, रूआबोंधा  
भिलाई, दुर्ग, छ.ग.

विषय – लेब में लेमिनार उपकरण के लिए एलुमिनियम का केबिनेट का कार्य करने हेतु –

उपरोक्त विषयांतर्गत में लेख है कि सेंट थामस कॉलेज, रूआबोंधा, भिलाई में आपके कोटेशन के आधार पर माइक्रोबायोलोजी/बायोटेक्नोलोजी डिपार्टमेंट में लेमिनार एयर लो उपकरण के लिए एलुमिनियम का केबिनेट बनाने हेतु आपको Work Order दिया जाता है।

1	7 F x 7 F	Aluminium Partition	= 2 Pec 98 Sqft	
2	51/2 x 7F	Upper Partition and Door	= 1 Pec 38.50 Sqft	
			136.50 x 190Rs =	25935.00
3	7F x 51/2 F	Fixed Partition	= 1 Pec 38.50 x 85Rs =	3272.50
				-----
			Total	29207.50
			Round Total	-29000.00

धन्यवाद

आपका विश्वस्त

  
प्राचार्य

*Rs 5000/- can be given  
advance.*

*P. Shrivastava  
21/9/23*